

American Association of University Women -Danville-Alamo-Walnut Creek Branch Local Scholarship

Dear Scholarship Applicant

October 1, 2011

We are pleased with your interest in our scholarship program. The recipients may receive a minimum scholarship of \$2,000 or greater.

Applicants must meet these eligibility guidelines:

Local Scholarship Eligibility Guidelines

1. Scholarships will be offered to local women. Applicants must have either:
 - Resided in the Walnut Creek city limits or unincorporated area of Walnut Creek boundaries during high school, and/or currently reside within the Walnut Creek city limits or unincorporated area boundaries.
 - Graduated from the San Ramon Valley Unified School District, or during high school resided in the district while attending a private school, and/or currently reside within the San Ramon Valley Unified School District boundaries.
2. Undergraduate applicants must be entering into their junior standing or higher, at an accredited 4-year college or university, no later than the fall of the upcoming school year after which they apply for the scholarship.
3. Applicants pursuing an advanced degree - masters, doctorate, or post-doctorate – must be accepted at an accredited college or university graduate program for their course of study. Recipients must start and/or continue in their program no later than the fall of the year in which the award is given.
4. Applicants from all fields of studies and disciplines can apply.
5. Desirable applicants must have an above average academic record, be actively involved in school and/or community activities, and possess a desire to pursue educational and career goals.
6. In support of the AAUW mission, awards are granted to females, but are otherwise granted without regard to age, race, color, creed, religion, sexual orientation, disability, or national origin. Applicant must be a U.S. Citizen.
7. The recipient of the Jane Trittipio Scholarship will be selected from applicants in a medically related field of studies. Undergraduate, graduate, doctorate, and post doctorate level students qualify to apply as long as they meet other eligibility criteria for the year in which they are applying.
8. Scholarship recipients are selected on a competitive basis with consideration of the applicant's academic record, leadership, participation in school and community activities, honors, awards, work experience, educational and career goals, and letters of recommendation. Not all applicants will be selected as recipients.
9. Applicants are responsible for gathering and submitting all required information. Applications are evaluated based on the information supplied. Applicants must complete and submit the application along with all required supporting documents as specified in the application.
10. The application package must be sent to the Danville-Alamo-Walnut Creek AAUW Local Scholarship address on the application, and be received within one week of the date specified on the website and application for the current year. Late submissions (i.e., applications with postmarks after that date) or incomplete applications will not be accepted.
11. Letters of Recommendation should be mailed by the evaluator directly to the Local Scholarship Chairman at the address provided on the form. The letter should be received by the date specified on the form.
12. Recipients will be awarded a scholarship in the minimum to maximum dollar range specified on the Danville-Alamo-Walnut Creek branch website for current year.

13. Scholarship payments will be made in a lump sum no later than June 30 following the notification of award. Checks may be either presented in person to recipient or designate, or mailed to recipient's home address. Checks will be made payable directly to the student.

14. Use of scholarship funds are intended for educational pursuits.

15. Scholarships are determined on a competitive basis. Not all applicants to the program will be selected as a recipient.

16. Recipients will be awarded a scholarship on a one-time only basis and are not renewable.

17. Applicants not previously selected for a scholarship may reapply in a subsequent year, as long as they meet all other eligibility criteria for the year in which they are applying.

18. All applicants agree to accept the decision as final.

19. Recipients are required to notify the branch Danville-Alamo-Walnut Creek AAUW branch of any changes in address, school enrollment/planned enrollment, or other relevant information that might affect selection and receiving a scholarship prior to the award being granted.

20. The Danville-Alamo-Walnut Creek branch reserves the right to review the conditions and procedures of this scholarship program and to make changes at any time, including termination of the program.

Need more information:

Contact Barbara Critchlow at BACritchlow@yahoo.com or Pat Foster at PatFoster35@comcast.net.

The application packet must be mailed to **Danville-Alamo-Walnut Creek AAUW Local Scholarship, Barbara Critchlow, 1655 N. California Blvd., Number 422, Walnut Creek, CA 94596** and consist of:

- 1 Official transcripts from all post secondary institutions.
- 2 Official copy of current class schedule.
- 3 A typed statement up to 500 words covering your educational and career goals.
- 4 Two letters of recommendation -one from a faculty member such as a professor, advisor or administrator, and one from a community member such as an employer, minister, etc. The letters should be from a non-relative of the applicant. Recommendation letters should be sent directly to the Scholarship Committee Chair at the post office box above.

5. Completed packets must be postmarked by April 1, 2012 .

1. Personal Information

Name (Last) (First) (Middle) _____

Permanent Address _____
(Number) (Street) (Apt. No.)

(City) (County) (Zip) _____

(Telephone) (E-mail address) (Last 4 digits of SocSec #) _____

Marital Status: Single ___ Married ___ Divorced ___ Separated ___

Dependent children: Yes ___ No ___ If yes how many ___ Ages _____

Names of addresses of parents or guardian (if applicable)

American Association of University Women Danville-Alamo-Walnut Creek Branch Local Scholarship

Excluding yourself, how many dependents do your parents have? _____

Ages _____ Of these dependents, how many are in college at least half time?

2. Educational Information a) High school graduated

from _____ City _____

_____ State _____ Year graduated _____

b) (if applicable) Undergraduate degree earned

at _____

City _____ State _____ Year _____

Major _____

c) List accredited institutions registered in or applied

to _____

d) Proposed Major/Advanced Degree _____ Expected profession _____

e) Units earned to date _____ Required units to graduate _____ GPA _____

3. Work and Activity Information

a) List school and/or community activities during the last four years. Indicate activity, offices, awards.

b) List work experience during the last four years. Company, type of work, duties, dates employed.

4. Scholarships /Grants (This information will not affect your standing in selection process)

a) List the names of additional scholarship/grants for which you have applied.

b) List names and amounts of grants, if any, you currently receive.

Your signature on this application certifies that this award will help you continue your college work. If you are unable to complete your course work, please notify the committee. Consent is given to the Scholarship Committee to obtain academic financial or other information deemed necessary to fairly award the grant.

By signing you authorize publication of your name, photo, and institution as a recipient of this award.

(Applicant's signature)

(Date)

American Association of University Women Danville-Alamo-Walnut Creek Branch
Letter of Recommendation

To the Student: Complete your information below and give the forms to two community members (such as employer, minister, etc.) other than a relative or personal friend. At least one letter of recommendation form should be given to a college associate, professor (preferably an AAUW member) or counselor. The information is needed no later than April 1, 2012.

To the Person recommending: This person is applying for a scholarship and needs support information. It is essential that we have a fair and candid evaluation of the student's ability and character. While filling out this form, please take into consideration the student's ability and character, performance and general attitude toward college and others. Please return the completed form to:

Danville-Alamo-Walnut Creek AAUW, Barbara Critchlow, Local Scholarship Co-Chair, P. O. Box 1655 N.
California Blvd., Number 422, Walnut Creek, CA 94596

Student's Name: _____

Street Address: _____

City: _____ State _____ Zip _____ Phone _____

Email: _____

Please respond to the following questions in your recommendation:

1. How long have you known the applicant? _____
2. Under what circumstances have you known the applicant? _____
3. How do you perceive the applicant's academic potential? _____
4. What are the applicant's personal strengths and limitations? _____

Please evaluate the applicant, best describing her, in the following areas:

Dependability _____

Responsibility _____

Initiative _____

Leadership _____

Character _____

5. Additional Comments (school activities, community involvement, employment):

6. _____ Strongly Recommend _____ Recommend _____ Recommend with Reservations _____ Not Recommended

Recommender Signature

Date

Print Name

Occupation/Position

Street

City

Phone

Email